



## Foreign Service Promotion Board Waiver Request

**TO:** HCTM/Foreign Service Performance Management and Promotions Task Team

**FROM:**

**DATE:**

**SUBJECT: Request to Waive Promotion Board Review**

### Justification:

I, \_\_\_\_\_ would like to waive my Foreign Service Promotion Board review. I understand approval of this waiver waives my requirement to obtain Multisource Ratings and complete and submit a Promotion Input Form for the \_\_\_\_\_ promotion cycle. I understand that approval of this waiver does not waive my requirement to complete and submit an Annual Accomplishment Record and Annual Performance Evaluation for the performance cycle ending \_\_\_\_\_.

I understand that by waiving my promotion board review, I will not be reviewed by the \_\_\_\_\_ FS Promotion Board. I understand that I am waiving my right to grieve any possible outcome which may arise from my not having a promotion board review for the \_\_\_\_\_ promotion cycle.

**Signature:**

**Date:**